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**MINUTES of
the third internal workshop
"FUNDRAISING "
@
University of Prizren "Ukshin Hoti**

April 19, 2016

Venue: *University of Prizren "Ukshin Hoti"*

Rruga e Shkronjave, n.n.

20000 Prizren, Kosove

Project name: Increasing the Financial Autonomy and accountability at public higher education institutions in
Kosova

Project acronym: FAITH

Project no: 544142-TEMPUS-1-2013-1-AT-TEMPUS-SMGR



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1. OBJECTIVE OF THE WORKSHOP

The main objective of the training workshop is to become less dependent on restricted state /university fund, and become financially sustainable and be more efficient when drafting and managing a project budget. Materials from the Guide on Financial Management will be used as a basis for organization of the workshop. Further to this, a special attention has been paid to highlight the international funding calls where Kosovo is eligible to participate; challenges to implement international projects in the context of Kosovo's dynamic higher education system, by putting an emphasis in the sustainability of the projects.

Therefore available and relevant EU/International (research) funding programmes, where Kosovo is eligible to participate by putting an emphasis in the ERASMUS+ Program, were presented. In addition to the materials from Guide on FM, the focus will also put to increase the capacities on developing a project idea and developing a Logical Framework. In this regard effective successful proposal

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writing and how to effectively
design a project budget presented.



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The concept of the internal workshop had a very practical approach so that participants could gain the maximum out of workshop. The inputs from the workshop served to further update the UPz Action Plan.

Participants of the workshop were: **Management of UPz; deans and vice-deans; teaching and administrative staff.**

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2. AGENDA

April 19, 2016

<i>Time</i>	<i>Description</i>	<i>Venue</i>
10.00 – 10.15	Introductory speech by: - Prof. Dr. Rame Vataj, Rector, University of Prizren "Ukshin Hoti"	UPz
10.00 – 10.45	ERASMUS+ Program, by Kosovo ERASMUS+ Office, TBC	
10.45 – 17.00		
	<p><u>PRESENTATIONS:</u></p> <ul style="list-style-type: none"> - International projects at the University of Prizren "Ukshin Hoti" perspectives and challenges, by University of Prizren "Ukshin Hoti" - Presentation of implementation of successful TEMPUS projects at UPZ: <ul style="list-style-type: none"> - <i>"Strategic Support for the Development of Sustainable QA Structures at the Newly Public Founded University in Kosova, University of Prizren"</i> no. 517482, by UPz - <i>"Network for Post Graduate Masters in Cultural Heritage and Tourism Management in Balkan Countries"</i> no 517471, by UPz - Discussion of the presentations of the EU project partners on "FUNDRAISING" (from the Guide on Financial Management) - The challenges of implementing international projects in the context of Kosova Higher Education System, Mjellma Carabregu, WUS Kosova - Development of a Logical framework (based on the LFM template of the ERASMUS+), Luljeta Aliu, WUS Kosova <p><u>Workshop session:</u> Moderated by: WUS KS</p> <ul style="list-style-type: none"> - From project idea to project proposal (selecting a project idea) - Development of a Logical Framework 	UPz

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	<p>Moderated by: UPz</p> <ul style="list-style-type: none">- Analysis of internal capacities for project development & implementation (SWOT analysis)- Identification of the funding opportunities at the University of Prizren "Ukshin Hoti"	
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Annexes:

1. Signed list of participants
2. Presentations

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