



Co-funded by the
Tempus Programme
of the European Union

Project name: Increasing the Financial Autonomy and accountability at public higher education institutions in Kosova

Project acronym: FAITH

Project no: 544142-TEMPUS-1-2013-1-AT-TEMPUS-SMGR

Subject:	The first internal workshop "Financial autonomy and accountability" @ University of Prizren "Ukshin Hoti"
Date:	March 24, 2016
Venue:	University of Prizren "Ukshin Hoti" Rruga e Shkronjave, n.n. 20000 Prizren, Kosove
Prepared by	Mjellma Carabregu
Status:	Minutes of the Meeting



Co-funded by the
Tempus Programme
of the European Union

1. LIST OF PARTICIPANTS

No.	Name & Surname	Institution	Position
1.	Behxhet Brajshori	University of Prizren "Ukshin Hoti"	Professor / Non – Executive Member of Supervisory Board at the Kosovo Central Bank
2.	Isuf Lushi	University of Prizren "Ukshin Hoti"	Dean of the Faculty of Economics
3.	Gani Gjini	University of Prizren "Ukshin Hoti"	Professor / Project Coordinator
4.	Adem Sallauka	University of Prizren "Ukshin Hoti"	General Secretary
5.	Sadik Idrizi	University of Prizren "Ukshin Hoti"	Vice – Rector for International Cooperation and Quality Assurance
6.	Halim Haziraj	University of Prizren "Ukshin Hoti"	Budget and Finance Officer
7.	Tauland Thaqi	University of Prizren "Ukshin Hoti"	Officer for Expenses and Salaries
8.	Shaban Bajrami	University of Prizren "Ukshin Hoti"	Certification Officer
9.	Muharrem Fazliu	University of Prizren "Ukshin Hoti"	Internal Auditor
10.	Halim Bajraktari	University of Prizren "Ukshin Hoti"	Professor at the Faculty of Law
11.	Rame Vataj	University of Prizren "Ukshin Hoti"	Rector, Head of the Senate
12.	Mjellma Carabregu	WUS Kosova	Director
13.	Kadri Kryeziu	University of Prizren "Ukshin Hoti"	Vice – Rector for Budget, Finance and Infrastructure
14.	Furtuna Mehmeti	Kosova Accreditation Agency	Acting Director
15.	Elmi Kelmendi	Kosova Accreditation Agency	Senior Legal Officer



Co-funded by the
Tempus Programme
of the European Union

March 24, 2016

Time	Description	Venue
11.00 – 11.15	Welcome remarks by: - Prof. Dr. Rame Vataj, Rector of the University of Prizren "Ukshin Hoti"	UPz
11.15 – 11.45	"Financial autonomy and accountability according to the new draft Law on Higher Education", Ministry of Education, Science and Technology of Kosova (TBC)	UPz
11.45. – 12.15	"Accreditation, autonomy and financial accountability of the public higher education institutions in Kosova", Kosova Accreditation Agency	UPz
12.15 – 13.00	"Financial Autonomy and Accountability at the University of Prizren Ukshin Hoti", Mr. Halim Haziraj, Officer for Budget and Finance	UPz
13.00 – 13.45	Prof. Dr. Gani Gjini, University of Prizren "Ukshin Hoti": Presentation of Jorg Hormann "Towards the global budget: Target negotiations and University development planning" , University of Saarland	UPz
13.45 – 14.15	Mjellma Carabregu, WUS Kosova: Presentation of Akos Barna, "Financial Management at Saarland University" , University of Saarland	UPz
14.15 – 15.00	Discussion on Dimension of the University Autonomy according to the European University Association Moderated by: University of Prizren "Ukshin Hoti"	UPz
15.00 – 15.15	Conclusions by UPz	UPz



Co-funded by the
Tempus Programme
of the European Union

3. MINUTES OF THE MEETING

Prof. Dr. Rame Vataj, Rector of the University of Prizren "Ukshin Hoti", had a welcome speech on the importance of "Financial autonomy and accountability of the University of Prizren"

Mjellma Carabregu, WUS Kosova introduced the participants with the main elements of the White Paper concerning "Financial autonomy and accountability of the public higher education institutions".

The following presentations were delivered during the workshop in the context of the University of Prizren "Ukshin Hoti":

- **"Accreditation, autonomy and financial accountability of the public higher education institutions in Kosova"**, Kosova Accreditation Agency
- **"Financial Autonomy and Accountability at the University of Prizren Ukshin Hoti"**, Mr. Halim Haziraj, Officer for Budget and Finance
- **Prof. Dr. Gani Gjini, University of Prizren "Ukshin Hoti":**

"Presentation of Jorg Hormann **"Towards the global budget: Target negotiations and University development planning"**, University of Saarlan

- **Mjellma Carabregu, WUS Kosova:**

Presentation of Akos Barna, **"Financial Management at Saarland University"**, University of Saarland

Conclusions of as a result of the discussion during presentations:

- Importance of fund generation for the University of Prizren "Ukshin Hoti", due to its limited budget.
- The interference of the Government in the fund generation, by cutting the students' fees should be done only via consultation with all public higher education institutions, not as a one-way decision.
- Existence of financial bureaucracy among the small units and Rectorate.
- Lack of experiences in the budget planning in the UPz, by the specific faculties.
- Internal Auditor, although employed for 2 years now, he has not been given competences by the relevant ministries (Ministry of Finance and Ministry of Education, Science and Technology of Kosova) to perform his duties. The UPz considers of utmost import to authorize Internal Auditor in order to execute his/her duties, which would contribute in the enhancement on implementation of different financial regulations and overall financial management of UPz. Thus, further efforts on lobbying should be put by UPz and its stakeholders to the MEST and Ministry of Finance.
- The provided access to the FreeBalance System has contributed very much, to more easily handle the payment issue. This has enabled that UPz conducts the payments on its own, by not having to send all the files (invoices and the purchase order) for execution in Prishtina, at the MEST – Finance Department. This has also contributed to increase the responsibilities to the University of Prizren "Ukshin Hoti" on financial management of the institution and execution of its budget.
- The main elements from the presentations and discussions have been incorporated in the Action Plan, as well.

In the end of the workshop, the UPz staff participated in an exercise concerning evaluation of autonomy at UPz based on the dimension of the European



Co-funded by the
Tempus Programme
of the European Union

University Association. Its results are part of the Minutes and published under project website – Resources.

List of annexes:

1. Signed list of participants;
2. Presentations;
3. Exercise on evaluation of University's Autonomy at UPz;