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Hands-on trainings on the use of the new Software on “Management of Budget and Finances”

Venue: *University “Haxhi Zeka” Peje*
Rectorate Building, Peje

Target faculties: All faculties of University “Haxhi Zeka” Peje.

Target group: Vice Deans for Finance; staff of the IT Department; Staff of the Finance Department; Education officers.

29 June, 2016

| <i>Time</i> | <i>Topics</i> |
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| 11.00 – 16.00 | <p>- <u>HANDS – ON TRAINING ON THE USE OF THE MODULES OF THE NEW SOFTWARE:</u></p> <p>ADMINISTRATION; GROUPS; FORMS; AUTHORIZATIONS; USERS; LANGUAGES FACULTIES; DEPARTMENTS; BANKS; EMPLOYERS; BUDGET AND FINANCES; BUDGET APPROVAL; Reports – Approval; BUDGET ALLOCATIONS; Reports – Allocations; COMMITMENT OF BUDGET; Reports for commitment budget; EXPENSE BUDGET; Reports of expenses; CERTIFICATION OF PAYMENTS; Reports of certification; SEARCHINGS (REPORTS); SUPPLIERS; SUPPLIER – BANK; ECONOMIC CATEGORYECONOMIC; SUBCATEGORY;</p> |

Project name: Increasing the Financial Autonomy and accountability at public higher education institutions in Kosova

Project acronym: FAITH

Project no: 544142-TEMPUS-1-2013-1-AT-TEMPUS-SMGR



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| | <i>ECONOMIC CODES; PROJECT CODES REQUEST MODULE; REQUEST; REPORTS – REQUEST; REVIEW OF REQUEST; ARTICLES; ASSET CATEGORY; MEASUREMENT UNITS; Personnel Module; Personnel; ADMINISTRATIVE CONTRACT; REPORT OF ADMINISTRATIVE CONTRACT; ACADEMIC CONTRACT; REPORTS – ACADEMIC CONTRACT; FUNCTIONS; POSITIONS; QUALIFICATIONS; CODES SCIENTIFIC GRADES;</i> |
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